

- → All participants at *Study For Success* must be prepared with all necessary study materials and arrive on time for each session.
- → Participants must stay in their seats until the break time or the end of the session.
- → Absolutely no communication between participants is permitted. A silent, focused study environment must be maintained for the duration of the session.
- → Laptops and tablets are permitted provided they are used for educational purposes only throughout the entire duration of the study session. All such items brought into the study centre are the responsibility of the participant.
- → The use of the WiFi network provided by the centre is done so on the basis that the internet will be used for educational purposes only. Use of the internet is subject to a fair usage policy.
- → Headphones can be worn once their volume is not disruptive to any other participant.
- → Mobile phones are not permitted to be used during the study session.
- → All participants must treat the supervisors, other study participants, staff of Ballyroan Youth and Community Centre and any other person associated with *Study For Success* with respect. Disrespectful behaviour or language will not be tolerated. If a participant is behaving in a disrespectful or unacceptable manner (s)he will be asked to leave. No monies paid will be refunded in this case.
- → Participants must follow the instructions of the supervisor, keep the centre clean and use bins provided for litter.
- → No food or drink, with the exception of water, is permitted in the centre. Snacks must be consumed outside the study centre during break time.
- → Parents can opt in to an attendance service (notified if their child does not attend or if (s)he does not attend after break time).